



Workshop title: Allegations and Investigations

Aim: To enable managers to support vulnerable adults and staff within the process of allegations and investigations

Designed for: Managers of care homes, agencies and other vulnerable adult services

Objectives: During the workshop, managers will

- review their risk assessment procedures in terms of potential allegations
- clarify the standards of records needed for an investigation
- check their own procedures against those of their local safeguarding board
- become familiar with the stages of an investigation
- decide how to deal with the results of an investigation

Method: This workshop will be participative, using practical examples and exercises to help everyone relate the learning to their role in managing allegations within local safeguarding adults procedures.

Length: Two days

Content: Introduction

- * Abuse among vulnerable adults, abusers and abused
- * Sources of allegations and indicators of abuse
- * How to respond to a disclosure, concern, complaint or allegation

Safeguarding Adults policy and procedures

- * Individual safeguarding adults policy and procedures
- * Link to LSAB policy and procedures
- * Risk assessment procedures

Key skills and activities

- * Prepare a referral: gather information and record results
- * Liaise with local SA co-ordinator and CQC
- * Communicate with service users and staff

During an investigation

- * Types of investigations
- * Recognise the key stages of an investigation
- * Key meetings and the manager's role

After an investigation

- * Information flow with key people and organisations
- * Resulting actions for staff and service users
- * Longer term consequences